IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

ADMINISTRATIVE ORDER NO. 5.208-10/26*

IN RE: FAMILY MEDIATION
_____:

Pursuant to the authority conferred by Florida Rule of General Practice & Judicial Administration 2.215, it is **ORDERED** as follows:

1. All parties, whether self-represented or represented by counsel, are encouraged to seek such mediation and resolution prior to initiating any legal action through the Court.

2. Court personnel will set matters for mediation at the instruction of the presiding judge.

3. In cases where minor children are involved, mediators will prepare an appropriate parenting plan, a child support guidelines work sheet, and calculate child support (with allocation if more than one minor child is involved) and attach the child support guidelines worksheet to the signed settlement agreement.

4. The parties are to share the costs of such mediation as provided for by Florida law.

5. Current Financial Affidavits for BOTH parties MUST be filed prior to obtaining a referral to the Fifteenth Judicial Circuit's Alternative Dispute Resolution Office. This requirement is necessary in order for the ADR Director to adequately determine whether the gross income of the parties meets statutory program eligibility requirements. If the parties are not financially eligible, then mediation may be cancelled immediately, even if all parties appear at the mediation session.

6. **After initiation of the case**, parties may elect to use a private mediator **in accordance with Florida Family Law Rule of Procedure 12.741(b)(6)** for mediation of any matter.

DONE and **SIGNED** in Chambers at West Palm Beach, Palm Beach County, Florida, this 14th day of October 2026.

Glenn Kelley
Chief Judge

supersedes admin. order no. 5.208-08/24