

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

ADMINISTRATIVE ORDER NO. 5.502-5/26*

IN RE: SERVICE OF DOMESTIC, REPEAT,
SEXUAL, **STALKING**, AND DATING VIOLENCE INJUNCTIONS

Florida Statute § 741.30(8)(a)(l), Florida Statute § 784.046(8)(a)(l), **and Florida Statute § 784.0485(8)(a)(1)** provide that the Chief Judge of each circuit, in consultation with the appropriate Sheriff, may authorize a law enforcement agency within the Chief Judge's jurisdiction to effect service of domestic violence, repeat violence, sexual violence and dating violence injunctions. The undersigned Chief Judge has consulted with the Sheriff of Palm Beach County with regard to which law enforcement agencies within Palm Beach County have received the training necessary to effectively serve domestic violence, repeat violence, sexual violence and dating violence injunctions, pursuant to Florida Statute § 741.30(8)(a)(l), Florida Statute § 784.046(8)(a)(l), **and Florida Statute § 784.0485(8)(a)(1)** and who may be therefore be authorized to effect service of such injunctions.

NOW, THEREFORE, pursuant to the authority conferred by Florida Rule of Judicial Administration 2.215, it is **ORDERED** as follows:

1. When presented with a serviceable copy of an injunction for protection against domestic violence, repeat violence, sexual violence or dating violence, the following law enforcement agencies are authorized to effect service of process:

- | | |
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| 1. The City of Atlantis Police Dept. | 13. The Town of Manalapan Police Depart. |
| 2. The City of Boca Raton Police Dept. | 14. The Village of North Palm Beach Police Dept. |
| 3. The City of Boynton Beach Police Dept. | 15. The Town of Ocean Ridge Police Dept. |
| 4. The City of Delray Beach Police Dept. | 16. The Town of Palm Beach Police Dept. |
| 5. The Florida Atlantic University Police Dept. | 17. The City of Palm Beach Gardens Police Dept. |
| 6. The Town of Gulf Stream Police Dept. | 18. The Village of Palm Springs Police Dept. |
| 7. The Town of Highland Beach Police Dept. | 19. The City of Riviera Beach Police Dept. |
| 8. The Town of Juno Beach Police Dept. | 20. The School Board of Palm Beach County Police Dept. |
| 9. The Town of Jupiter Beach Police Dept. | 21. The Village of Tequesta Police Dept. |
| 10. The Jupiter Inlet Colony Police Dept. | 22. The City of West Palm Beach Police Dept. |
| 11. The Town of Lake Clarke Shores
Police Dept. | |
| 12. The Town of Lantana Police Dept. | |

2. Any law enforcement officer effectuating service of process pursuant to this administrative order shall complete the attached "Exhibit 1" as proof of service and shall promptly **email** a copy of "Exhibit 1" to the Palm Beach County Sheriff's Office **Civil Process Division** at **domesticviolence@pbso.org** and **teletype@pbso.org**. Additionally, the law enforcement officer shall call in the return of service to Palm Beach County Sheriff's Office **Teletype at (561) 688-3411**.

3. The **Civil Process Division** of the Palm Beach County Sheriff's Office shall **electronically** provide a copy of the proof of service to the Clerk of Court **Unified Family Court** Division on the next business day following receipt of the proof of service.

DONE and **SIGNED** in Chambers at West Palm Beach, Palm Beach County, Florida, this 8th day of May 2026.



Glenn D. Kelley, Chief Judge

supersedes admin. order 5.502-02/26



Injunction for Protection PROOF OF SERVICE

COURT CASE NUMBER: _____

PETITIONER: _____

RESPONDENT: _____

PERSONAL SERVICE WAS MADE BY DELIVERING A TRUE COPY OF THIS:

Select one of the following orders and order types:

TEMPORARY INJUNCTION FOR PROTECTION AGAINST:

- DOMESTIC REPEAT DATING SEXUAL VIOLENCE STALKING RISK PROTECTION ORDER
 EXPLOITATION OF VULNERABLE ADULT OTHER

ORDER EXTENDING INJUNCTION FOR PROTECTION AGAINST:

- DOMESTIC REPEAT DATING SEXUAL VIOLENCE STALKING RISK PROTECTION ORDER
 EXPLOITATION OF VULNERABLE ADULT OTHER

FINAL JUDGMENT OF INJUNCTION FOR PROTECTION AGAINST:

- DOMESTIC REPEAT DATING SEXUAL VIOLENCE STALKING RISK PROTECTION ORDER
 EXPLOITATION OF VULNERABLE ADULT OTHER

ORDER SETTING HEARING ON PETITION FOR INJUNCTION FOR PROTECTION AGAINST:

- DOMESTIC REPEAT DATING SEXUAL VIOLENCE STALKING RISK PROTECTION ORDER
 EXPLOITATION OF VULNERABLE ADULT OTHER

BY THE UNDERSIGNED OFFICER AT: _____ ON THE _____ DAY OF _____ 20____

ADDRESS SERVICE WAS MADE AT: _____

IMPORTANT REQUIREMENTS: DESCRIPTION OF RESPONDENT

RACE: _____ SEX: _____ DOB: _____ HGT: _____ WGT: _____ EYES: _____ HAIR: _____

Print Name: Deputy / OFC. and ID#

Title & Agency

Signature of Deputy or Officer

YOU MUST CALL PBSO TELETYPE: 561-688-3411

AND EMAIL PROOF OF SERVICE TO THE CIVIL PROCESS DIVISION: domesticviolence@pbso.org

AND TELETYPE: teletype@pbso.org

DATE & TIME EMAILED: _____ AT _____