

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT  
IN AND FOR PALM BEACH COUNTY, FLORIDA

ADMINISTRATIVE ORDER NO. 5.502-2/26\*

IN RE: SERVICE OF DOMESTIC, REPEAT,  
SEXUAL AND DATING VIOLENCE INJUNCTIONS

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Florida Statute § 741.30(8)(a)(1) and Florida Statute § 784.046(8)(a)(1) provide that the Chief Judge of each circuit, in consultation with the appropriate Sheriff, may authorize a law enforcement agency within the Chief Judge's jurisdiction to effect service of domestic violence, repeat violence, sexual violence and dating violence injunctions. The undersigned Chief Judge has consulted with the Sheriff of Palm Beach County with regard to which law enforcement agencies within Palm Beach County have received the training necessary to effectively serve domestic violence, repeat violence, sexual violence and dating violence injunctions, pursuant to Florida Statute §741.30(8)(a)(1) and Florida Statute §784.046(8)(a)(1) and who may be therefore be authorized to effect service of such injunctions.

**NOW, THEREFORE**, pursuant to the authority conferred by Florida Rule of Judicial Administration 2.215, it is **ORDERED** as follows:

1. When presented with a serviceable copy of an injunction for protection against domestic violence, repeat violence, sexual violence or dating violence, the following law enforcement agencies are authorized to effect service of process:
  1. The City of Atlantis Police Dept.
  2. The City of Boca Raton Police Dept.
  3. The City of Boynton Beach Police Dept.
  4. The City of Delray Beach Police Dept.
  5. The Florida Atlantic University Police Dept.
  6. The Town of Gulf Stream Police Dept.
  7. The Town of Highland Beach Police Dept.
  8. The Town of Juno Beach Police Dept.
  9. The Town of Jupiter Beach Police Dept.
  10. The Jupiter Inlet Colony Police Dept.
  11. The Town of Lake Clarke Shores Police Dept.
  12. The Town of Lantana Police Dept.
  13. The Town of Manalapan Police Dept.
  14. The Village of North Palm Beach Police Dept.
  15. The Town of Ocean Ridge Police Dept.
  16. The Town of Palm Beach Police Dept.
  17. The City of Palm Beach Gardens Police Dept.
  18. The Village of Palm Springs Police Dept.
  19. The City of Riviera Beach Police Dept.
  20. The School Board of Palm Beach County Police Dept.
  21. The Village of Tequesta Police Dept.
  22. The City of West Palm Beach Police Dept.
2. Any law enforcement officer effectuating service of process pursuant to this administrative order shall complete the attached "Exhibit 1" as proof of service and shall promptly fax a copy

of "Exhibit 1" to the Palm Beach County Sheriff's Office Validations at area code (561) 688-3457. Additionally, the law enforcement officer shall call in the return of service to Palm Beach County Sheriff's Office Validations at (561) 688-3452.

3. The Court Services Bureau of the Palm Beach County Sheriff's Office shall provide a copy of the faxed proof of service to the Clerk of Court DVRV Division on the next business day following receipt of the faxed proof of service.

**DONE and SIGNED** in Chambers at West Palm Beach, Palm Beach County, Florida, this 10<sup>th</sup> day of February 2026.



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Glenn D. Kelley, Chief Judge

\*supersedes admin. order 5.502-5/09\*

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT  
IN AND FOR PALM BEACH COUNTY, FLORIDA

**ORIGINAL RETURN OF SERVICE**

9 Domestic Violence 9 Repeat Violence 9 Sexual Violence 9 Dating Violence

Case No.: \_\_\_\_\_

Petitioner: \_\_\_\_\_

Respondent: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Race: \_\_\_\_\_  
Sex: \_\_\_\_\_  
DOB: \_\_\_\_\_  
Height: \_\_\_\_\_  
Weight: \_\_\_\_\_  
Eyes: \_\_\_\_\_  
Hair: \_\_\_\_\_

**PROOF OF SERVICE**

PERSONAL SERVICE WAS MADE BY DELIVERING A TRUE COPY OF THIS:

**TEMPORARY INJUNCTION FOR PROTECTION AGAINST**  
9 DOMESTIC 9 REPEAT 9 SEXUAL 9 DATING VIOLENCE  
and A COPY OF THE NOTICE OF HEARING AND COPY OF THE PETITION.

**FINAL JUDGMENT OF INJUNCTION FOR PROTECTION AGAINST**  
9 DOMESTIC 9 REPEAT 9 SEXUAL 9 DATING VIOLENCE

**ORDER EXTENDING INJUNCTION FOR PROTECTION AGAINST**  
9 DOMESTIC 9 REPEAT 9 SEXUAL 9 DATING VIOLENCE

**ORDER SETTING HEARING ON PETITION FOR INJUNCTION FOR PROTECTION AGAINST**  
9 DOMESTIC 9 REPEAT 9 SEXUAL 9 DATING VIOLENCE

BY THE UNDERSIGNED OFFICER AT \_\_\_\_\_ O'CLOCK A.M./P.M. ON THE \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_\_\_\_, THE DATE AND HOUR OF SERVICE ENDORSED BY ME.

SERVICE WAS MADE AT THE FOLLOWING ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
(SIGNATURE OF OFFICER)

\_\_\_\_\_  
(PRINTED NAME OF OFFICER)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(AGENCY) \_\_\_\_\_ (ID #)

Faxed into Validations (561) 688-3457 on \_\_\_\_ / \_\_\_\_ /20 \_\_\_\_ at \_\_\_\_ a.m./p.m.  
Called into Validations (561) 688-3452 on \_\_\_\_ / \_\_\_\_ /20 \_\_\_\_ at \_\_\_\_ a.m./p.m.