



## Employment/Sponsorship Information Sheet & Application for PBCBA's Advancing Opportunities Internship Program

On behalf of the Palm Beach County Bar Association ("PBCBA"), we invite your firm or agency to participate in our summer ***Advancing Opportunities Internship Program*** ("Program") for law students. It is our desire that the Program provide law students from underrepresented backgrounds with practical exposure and meaningful work experience at local law firms and government agencies in Palm Beach County.

### Hire an Intern

PBCBA has circulated applications to all the Florida law schools and has received applications from qualified applicants from which you can select an intern. Following our initial screening interviews, we will forward applications and resumes of three student applicants for your consideration in late January. At that time, you will select your top preferred candidates for further interviews if necessary. We expect to have all matches finalized by mid-March. Please make sure to return your application soon to get first choice of candidates.

### Sponsor an Intern

If your organization is unable to hire an intern but wants to support the Program financially, it may sponsor a law student's internship with a government agency or the judiciary. We commit to subsidize those students in the amount of \$3,000 per summer.

Organizations interested in participating or donating should email this completed application to Michelle Gale at [mgale@palmbeachbar.org](mailto:mgale@palmbeachbar.org) by **December 19, 2025**. We look forward to your participation and support.

Very truly yours,

Michael B. Habib, Ryan A. Ramsaran and Dora Haque  
Advancing Opportunities Internship Program Co-Chairs

### **APPLICATION FOR PARTICIPATION IN DIVERSITY INTERNSHIP PROGRAM**

1. Participating Firm or Agency: \_\_\_\_\_

2. Contact's Name: \_\_\_\_\_

3. Contact's Phone: \_\_\_\_\_

4. Contact's Email: \_\_\_\_\_

5. Participation Type (Choose below)

- a. We will consider hiring an Advancing Opportunities Intern for the summer.
- b. I will not hire an intern, but I want to make a contribution to the Advancing Opportunities Internship Program in the amount of \$\_\_\_\_\_.

Please email this application to Michelle Gale at [mgale@palmbeachbar.org](mailto:mgale@palmbeachbar.org). If making a financial contribution, please donate online at <https://www.palmbeachbar.org/aoip-donations/> or return this form along with your check made payable to the Palm Beach County Bar Association and mail to P.O. Box 17726, West Palm Beach, FL 33416.